

[SERVICE S2.5](#)
[TRADE MISSION](#)

ITEM	DESCRIPTION
SERVICE DESCRIPTION	Trade Mission Coordination: The coordination includes all aspects of it, business agendas, travel and transportation, logistics, receptions, briefings, support in business culture, and any other activities needed to have a successful mission.
ADVANTAGES	We have over 14 years of experience in the organization of trade missions Knowledge of the local market, access to high level contacts in private and public sector. We have suppliers that offer high quality services.
USERS	Economic Development Organization, Chamber of Commerce and industrial or sector groups.
COST	The cost is per coordination and organization of the mission. Additional expenses such as hotel, transportation, interpreters can be paid directly to the supplier.
SERVICE GUARANTEE	Our commitment is to deliver a professional service making sure that the trade mission will be well coordinated from the beginning until the end, assuring that all the elements will be considered and on a timely matter. You will receive our policy of Guarantee "No Surprises"
REPORTS	<p>The reports will depend on the service contracted such as:</p> <ol style="list-style-type: none"> 1 General Agenda of the Mission 2 Individual Business Agenda 3 List of attendees to reception 4 Final Report of the mission 5 Final survey of the mission participants
TIME TO DELIVER	This service requires a complete planning program. The minimum time to request the service will be 2 months in advance.
FORMATS TO REQUEST THE SERVICE	<ol style="list-style-type: none"> 1 COMPANY PROFILE (FORMAT 1) 2 INVESTOR PROFILE (FORMAT 2) 3 REQUEST SERVICE (FORMAT 3)

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