

SERVICE S2.19  
BUSINESS TRAVEL LOGISTICS

ITEM	DESCRIPTION
SERVICE DESCRIPTION	This service consists of providing the different services requested by our customers so they can successfully complete their business agenda with the most adequate logistics in airplanes, land transfers, lodging and other requirements.
ADVANTAGES	With a business agenda, our customer will have successful meetings with their prospects. Also, will help to remove the stress during the agenda and will give also savings, preventions and comfort during the trip.
USERS	Exporters, new to market, firms looking to expand to new markets
COST	It would be agreed during the negotiation of the service
SERVICE GUARANTEE	Our commitment is to deliver a service on time. We will make sure that the information provided by our firm is updated and the adequate to our client's needs. <u>You will receive our policy of Guarantee "No Surprises"</u>
REPORTS	<p>A Written document will be delivered with the information of the market including:</p> <ol style="list-style-type: none"> <li>1. The agenda and logistics requested for our customer</li> </ol>
TIME TO DELIVER	It would be agreed during the negotiation of the service
FORMATS TO REQUEST THE SERVICE	<ol style="list-style-type: none"> <li>1 <a href="#">COMPANY PROFILE (FORMAT 1)</a></li> <li>2 <a href="#">INVESTOR PROFILE (FORMAT 2)</a></li> <li>3 <a href="#">REQUEST SERVICE (FORMAT 3)</a></li> </ol>

V4 04/2017